



REGISTRATION FEE AND REFUND POLICY

Purpose

To set out guidelines for registration fees and refunds for all members who are registering with the Berwick Junior Football Club.

Registration Fees

We are delighted to announce that there will be no fee increase for the Season, keeping our fees lower than most clubs in our League. However due to the demand for places in our teams and administration load for our volunteers, we require Full Fee Payment Upfront when registering.

Registration Fees are \$200 per player and \$170 for additional siblings

1. Fees are required to be paid on Playhq at the time of registering. Please select the relevant amount to proceed to payment. All members who pay their fees in full by 31 December will go in the draw to win their Season fees back!
2. A Payment Plan is available for families experiencing financial hardship. PRIOR to registering, please email treasurer@bjfc.com.au noting the player name, date of birth, parent/guardian name and contact details. Payments will then be required to be paid via our online store The payment plan will be as follows: 4 x \$50 payments (or the 3 x \$50 and 1 x \$20 for siblings). After the initial payment, the following 3 payments are debited automatically either fortnightly or monthly from the same card they used for the first payment.

No Pay No Play Policy

Whilst every reasonable effort will be made to communicate the need to pay any outstanding fees, the Club will enforce its policy to suspend players from participating in games and training sessions if fees have not been paid on time.

Players registering after Round 4 are required to pay a reduced registration fee of \$150. Registrations during the season will only be accepted after consultation with relevant Team Officials.

Refunds

The Berwick Junior Football Club requires that all requests for registration fee refunds are received in writing via email to the Treasurer at treasurer@bjfc.com.au.

Registration Fee Refund Requests need to include:

1. Player's full name
2. Player's date of birth
3. Parent/guardian's name, email address and phone number
4. Reason for withdrawal
5. Bank account details for the refund (BSB / Account etc)

The registration refund request will be reviewed by the Executive Committee as per the refund conditions. It is the discretion of the Executive Committee as to whether any refund will be processed.

It is not the Club's intention to make a profit out of players not playing for the Club. The refund policy is intended to

ensure the Club is not out of pocket when refunding registration fees due to insurance, bank fees, jumper fees, affiliation fees etc.

The following refund conditions apply:

- Refunds for withdraw prior to start of season, incur a \$30 administration fee (15%)
- Part Refund for withdrawal prior to/including Round 4, of \$100 (50%) on a case by case basis
- No Refunds will be provided after Round 4
- A full refund will be provided if the Club is unable to place a player in a team for any unforeseeable reason
- Refunds will only be transferred once the player's jumper, or any other equipment has been returned

Other circumstances that are not listed above, will be assessed by the BJFC Executive Committee taking into consideration the reason for a refund and the expenses incurred by the Club.

Season Cancellation

Should the AFLSE/SEJ postpone or suspend the season for any reason, BJFC Committee will review the season (ie: number of games played) and costs already incurred including and not limited to insurance fees, affiliation fees etc and confirm the possibility of refunds and communicate to all members.

Review:

This policy is to be reviewed by the existing committee every two years or as required to ensure that the policy is applicable to the BJFC Inc. The committee can then recommend changes that they see fit, and then ratify any changes to the policy at the next scheduled general committee meeting.

Registration Fee and Refund Policy– Ratified 8 February 2023